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## LARUCP Minimum Plan Submittal Requirements: BUILDING CODE CORRECTION LIST

### OFFICE OF STATEWIDE HEALTH PLANNING AND DEVELOPMENT OSHPD 3 REQUIREMENTS

Job Address: \_\_\_\_\_ Date: \_\_\_\_\_

Job Name: \_\_\_\_\_ Plan Checker: \_\_\_\_\_

Person notified upon completion: \_\_\_\_\_ Tel. No. \_\_\_\_\_

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#### I. California Building Code 1998.

##### SECTION 422A [FOR OSHPD 3]—CLINICS

**Scope.** The provisions of this chapter shall apply to primary-care clinics, specialty clinics and psychology clinics. Primary-care clinics include free clinics, community clinics, employee clinics and optometric clinics. Specialty clinics include surgical clinics, chronic end-stage renal dialysis clinics and rehabilitation clinics. (422A.1)

**Application.** All new buildings and additions, alterations or repairs to existing buildings subject to licensure shall comply with applicable provisions of the 1998 California Electrical Code, 1999 California Mechanical Code, 1999 California Plumbing Code (Parts 3, 4 and 5 of Title 24) and this chapter. (422A.2)

**EXCEPTION:** See Section 420A.2.

##### GENERAL CONSTRUCTION

II. **General Construction.** Clinics shall comply with Section 420A.4 (hospitals) wherever possible. (422A.4)

A. Corridor/hallway systems shall connect all essential services. (422A.5.1)

B. Rehabilitation clinics shall have corridors and hallways of at least 5 feet in width, with handrails on both sides.

**NOTE:** See Chapter 10 for corridor, hallway, stair, exit and

occupancy requirements. (422A.5.2)

- C. **Doors.** Doors for patient use shall have an opening of not less than 3 feet (914 mm) in width. Where patients are transported by wheeled stretchers, doors shall provide a minimum opening of 44 inches (1118 mm.) (422A.6.1)
- D. **Pocket Doors.** Except for administrative areas, pocket sliding doors are not permitted. (422A.6.2)
- E. **Windows and Screens.** Where necessary to protect against entrance of insects, screens of 16 inches meshes per inch shall be installed on windows which may be left in an open position. (422A.7)
- F. **Minimum height.** The minimum height of ceilings shall be 8 feet, except in closets, toilet rooms and bathrooms, where the minimum ceiling height shall not be less than 7 feet. (422A.8.1)
- G. **Minimum height with fixed ceiling equipment.** Operating rooms, radiographic rooms and other rooms containing ceiling-mounted major fixed equipment or ceiling-mounted surgical light fixtures shall have ceiling heights to accommodate the equipment or fixtures and their normal movement. (422A.8.2)
- H. Floor finishes shall be smooth, water resistant and durable. Upon written, appropriately documented requests, the enforcing agency may grant approval of the installation of carpet. (422A.9.1)
- I. The materials and textures of bases and the installation thereof shall be so as to minimize moisture infiltration. Wood bases are prohibited except in waiting areas and administration departments. (422A.9.2)
- J. Wall bases in operating rooms, cast rooms and other areas which are frequently subject to wet-cleaning methods shall be made integral and coved with the floor. Construction shall be without voids at the intersection of the floor and wall surfaces. (422A.9.3)
- K. Buildings over one story in height with accommodations or services for patients on floors without grade-level entrance shall provide at least one elevator sized in compliance with Section 3003.4. (422A.11.1)
- L. Elevators used for the routing transport of wheeled stretchers shall have minimum inside platform dimensions of 5 feet by 8 feet and a minimum clear door opening of 3 feet 8 inches. (422A.11.2)
- M. A lockable room or screened enclosure of at least 25 square feet shall be provided for the washing and cleaning of garbage containers and for the storage of garbage, trash and other solid wastes. Such room or screened enclosure shall include the following:

1. A concrete floor with a curb with a drain connected to the sewer.
  2. Steam or hot water and cold water supplies in accordance with the California Plumbing Code.
  3. A minimum floor area of not less than 25 square feet, the least dimension of which shall be 4 feet. This amount of space may not be required by the enforcing agency if there is proposed a method of handling, storage, or cleaning of containers which requires a lesser amount of space. Additional space may be required by the enforcing agency when special operations or collection and disposal methods results in greater than usual accumulation of solid wastes. **(422A.12.1)**
- N. Trash compactor systems shall meet the drainage and wash-down requirements under Section 422A.12.1, Items 1 and 2.

**EXCEPTION:** If a dumpster system is proposed, operational Procedures for handling and storage must be specifically approved by the local health officials. **(422A.12.2)**

- O. **Laundry and Trash Chutes.** Gravity-type laundry and trash chutes shall conform with Section 420A.13. **(422A.13)**

### **PRIMARY CARE CLINICS**

III. **Abortion Services.** Clinics with abortion services shall provide, in addition to the basic clinic facilities:

- A. Post-abortion recovery area with a minimum area of 60 square feet per recovery bed, with cubical curtains for patient privacy.
- B. Space for the storage of patient clothing and personal items.
- C. A room or private area of at least 60 square feet for pre-abortion and post-abortion counseling. **(422A.14)**

IV. **Clinical Facilities.** Clinical facilities shall include the following:

- A. Examination rooms shall have a minimum area of 70 square feet, the least dimension of which shall be 7 feet, excluding such spaces as vestibule, toilet closet and work counter.
- B. Treatment rooms for minor surgical procedures and cast procedures, if provided, shall have a minimum area of 120 square feet, the least dimension of which shall be 10 feet, excluding such spaces as vestibules and work counters.

**EXCEPTION:** Treatment rooms used for aspiration may be, as a minimum, sized as examination rooms.

- C. Examination and treatment rooms, including those used for abortion, shall be equipped with hand-washing fixtures.

**EXCEPTION:** Examination and treatment rooms used for routine examinations or where surgical procedures are not performed may be equipped with fixtures having wrist or elbow controls.

- D. Space shall be designed for charting and storage of clinical records.
- E. A lockable drug distribution station with space for a refrigerator.
- F. A utility room which contains storage, sinks, work counter and separate clean and soiled linen hampers. The room shall be designed for the separation of clean and dirty work areas. Separate clean and soiled utility rooms may be designated. **(422A.15)**

### **BIRTHING CLINICS**

- V. **Birthing Clinics.** Birthing clinics shall accommodate the provisions of Sections 422A.17.4, 422A.17.5 and 422A.17.6, as well as the following:

- A. A birthing room shall provide not less than 156 square feet, with a minimum dimension of 12 feet of usable floor space.
- B. An adjoining toilet room with a nurses' call system and a lavatory.
- C. Direct access to a patient shower.
- D. A hand-washing fixture located within or directly outside the room. If located within the room, the fixture may be screened or within openable casework.
- E. A nurses' call system which will alert the nearest continually staffed nurses' station.
- F. Lighting capable of 1076 lux (100 footcandles) at working surfaces. Dimmer switches may be used.
- G. Oxygen and suction capabilities, portable or piped.
- H. Space for a crash cart.
- I. Space for supplies and equipment, as well as separate spaces for clean and soiled linen. **(422A.16)**

## SPECIALITY CLINICS

### VI. **Surgical Clinics. (422A.17)**

- A. Operating rooms shall have a minimum floor dimension of 15 feet and shall contain not less than 270 square feet of floor area and have provisions for the following:
  - 1. Clock and elapsed timer.
  - 2. X-ray film illuminator. **(422A.17.1)**
- B. Cast rooms, fracture rooms and cystoscopic rooms, if provided, shall have minimum floor area of 180 square feet, no dimension of which shall be less than 11 feet **(422A.17.2)**
- C. **Scrub sinks.** A minimum of two scrub sinks shall be provided in a surgical unit containing one operating room. Four scrub sinks shall be provided in surgical units containing two operating rooms. One additional scrub sink shall be provided for each additional operating room. **(422A.17.3)**
- D. **Clock.** A direct-wired or battery-operated clock or other equivalent timing device shall be visible from the scrub-up sinks. **(422A.17.3.1)**
- E. **Clean-up room.** Each surgical unit shall provide a clean-up room with a handwashing fixture and work space which is separate from any surgical sterilizing facilities. The clean-up room shall provide 24 square feet per operating room up to eight operating rooms, with no dimensions less than 6 feet. The clean-up room may be the soiled work area of the central sterile supply. **(422A.17.4)**
- F. **Cart storage.** Space for clean and soiled cart storage shall be provided if a case cart supply system is proposed. **(422A.17.5)**
- G. **Janitors' closet.** A janitors' closet having a minimum floor area of 15 square feet, and a service sink shall be provided for the surgery suite. The janitors' closet shall serve no other areas. **(422A.17.6)**
- H. **Lockers.** Separate dressing rooms with lockers, showers, lavatories and toilets shall be provided for male and female staff. **(422A.17.7)**
- I. **Support spaces.** A surgical supervisor's station, a sterile supply storage facility stretcher space and instrument storage facilities shall be provided. **(422A.17.8)**
- J. **Outpatient change area.** A separate space shall be provided where outpatients change from street clothing and are prepared for surgery. This would include provisions for clothing storage, toilets, sink space for clothing change and gowning area. **(422A.17.9)**

K. **Post-anesthesia recovery.** The post-anesthesia recovery unit shall be provided and contain the following spaces:

1. **Size.** Floor area of at least 70 square feet per bed, exclusive of the spaces listed below in Items 2 and 3.
2. **Nurses' control area.** Space for a nurses control desk, signal system annunciator, charting space, lockable medicine cabinet, refrigerator and hand-washing fixture.
3. **Storage.** Separate storage spaces of at least 10 square feet for clean and soiled linen, supplies and equipment.
4. Provisions for piped or portable oxygen and suction systems at each bed location. **(422A.17.10)**

L. **Central sterile supply.** A central supply and sterilizing area shall be provided. Rooms and spaces to provide for the following services and equipment:

1. **Soiled work area.** A receiving and gross cleaning area of at least 50 square feet which shall contain work space and equipment for cleaning medical and surgical equipment and for disposal of or processing unclean material.
2. A clean work area of at least 50 square feet which shall contain space and equipment for sterilizing medical and surgical equipment and supplies.
3. **Separation.** There shall be separation of soiled or contaminated supplies and equipment and clean work areas.
4. Space for sterilizing equipment.
5. Separate storage space for sterile supplies and unsterile supplies.
6. All sterilizers and autoclaves, except small instrument sterilizers which emit steam exhaust, shall be vented to the outside of the building. Such vents shall be independent from the plumbing vent system. **(422A.17.11)**

VII. **Chronic Dialysis Clinics.** A chronic dialysis clinic shall provide the following:

- A. A minimum of 100 square feet of floor space, inclusive of aisles, per bed or station.
- B. Nurses' station equipped with a cabinet, a desk, space for records, a telephone, and a specifically designated and well-illuminated medicine storage compartment with a lockable door.

- C. Utility room which shall provide for the separation of clean and dirty work areas and shall include work counters and cabinets.
- D. If an isolation room is provided, the room shall have a minimum of 100 square feet of usable floor space.
- E. A waiting area.
- F. A private room or office near or contiguous with the unit for conference space for patients and staff.
- G. Storage space for supplies and equipment.
- H. Separate secure storage for all contaminated materials.
- I. An equipment room sized to accommodate for pumps, central distribution equipment and any other necessary equipment.
- J. Patient toilets shall be directly accessible and shall be equipped with bedpan flushing attachments.
- K. Staff lockers and change areas with toilets.
- L. A janitors' closet of at least 15 square feet (1.4 m<sup>2</sup>) with service sink and storage space.
- M. Separate clean and soiled linen storage.
- N. Space for admitting, business and administration areas. **(422A.18)**
- O. Home training, if provided within the unit, shall contain 110 square feet of usable enclosed floor space. **(422A.18.1)**
- P. At least one handwashing fixture shall be provided for each of the following areas:
  - 1. Nurses' station which may also serve up to eight patient beds or stations.
  - 2. Isolation room.
  - 3. Home training room.
  - 4. Utility room.
  - 5. One additional handwashing fixture for every eight patients, or fraction thereof, not served by the nurses' station fixture.
  - 6. Dialysis water feedlines. **(422A.18.2)**

VIII. **Rehabilitation Clinics.** Rehabilitation clinics shall meet the general requirements of Sections 422A.4 through 422A.13, as well as the following sections. **(422A.19)**

A. Occupational therapy service space, if provided, shall include the following:

1. A minimum floor area of 300 square feet, no dimension of which shall be less than 12 feet.
2. An office space separate from the treatment area.
3. Storage space for equipment and supplies, as well as separate spaces for clean and soiled linen.
4. Hand-washing sink. **(422A.19.1)**

IX. **Physical therapy service space.** A physical therapy service space shall be provided to accommodate the following:

- A. A physical therapy treatment space of at least 300 square feet, with no dimension of which shall be less than 12 feet.
- B. An office space, separate from the treatment area.
- C. A minimum of one handwashing sink in the treatment area.
- D. Storage space for equipment and supplies, as well as separate spaces for clean and soiled linen. **(422A.19.2)**

X. **Audiology service space.** If an audiology service is provided, the following shall be provided:

- A. A minimum of one two-room testing suite that meets Standards S-3.1, 1960 (R-1971), Criteria for Background Noise in Audiometer Rooms, of the American National Standards Institute, Inc., 1430 Broadway, New York, NY 10018.
- B. Space for tables and chairs to conduct interviews, consultations and treatment.
- C. Storage space for equipment and supplies.
- D. Hand-washing sink in each treatment area. **(422A.19.3)**

XI. **Speech pathology.** If a speech pathology service is provided, there shall be:

- A. Space for tables and chairs to conduct interviews, consultations and treatment.
- B. Storage space for equipment and supplies.



- C. Hand-washing sink in each treatment room. (422A.19.4)

## PSYCHOLOGY CLINICS

- XII. **Psychology Clinics.** Psychology clinics shall provide at least an interview room, consulting room and group therapy room, in addition to meeting the general requirements of Sections 422A.4 through 422A.13. (422A.20)

## SECTION 423A [FOR OSHPD 1, 2, 3, & 4]--HEALTH FACILITY SYSTEMS

- I. **Gas and Vacuum Systems.** The design, installation and testing of medical gas and vacuum systems shall be in accordance with NFPA 99-1996, Standard for Health Care Facilities. (423A.1)
- II. **Hyperbaric Facilities.** The design and construction of hyperbaric facilities shall conform to NFPA 99-1993, Standard for Health Care Facilities. (423A.2)
- III. **Laboratories.** The design and construction of hospital laboratories shall conform to NFPA 99-1993, Standard for Health Care Facilities. (423A.3)
- IV. **Design Requirements for Ethylene Oxide (ETO) Sterilization Areas.** The design requirements for ethylene oxide (ETO) sterilization areas shall be as follows: (423A.4)
  - A. **Air changes.** For required air changes, see the California Mechanical Code. (423A.4.1)
  - B. **Exhaust requirements.** For exhaust requirements, see the California Mechanical Code. (423A.4.2)
  - C. **Discharge point.** For discharge point requirements, see the California Mechanical Code. (423A.4.3)
  - D. **Emergency power.** When the ETO sterilizers are on emergency power during periods of power outage, the exhaust system shall be on emergency power. (423A.4.4)
  - E. **Alarm system.** An audible and visual alarm system shall be installed to alert sterilizer operating personnel of the airflow falls below design cubic feet per minute (L/s.) (423A.4.5)
- V. **Ventilation requirements.** (423A.4.6)
  - A. **Ventilation of sterilizer door area.** The system shall be designed to capture the ETO when the door is opened following the completion of the sterilization process. A hood or canopy closed on each end should be installed over the sterilization door. A hood or canopy shall be connected to a dedicated exhaust ventilation system. (423A.4.6.1)

- B. **Aeration units.** For ventilation requirements involving aeration units, see the California Mechanical Code. (423A.4.6.2)
- C. **Capture box.** For ventilation requirements requiring a capture box, see the California Mechanical Code. (423A.4.6.3)
- D. **Cylinder change.** For ventilation requirements during cylinder change, see the California Mechanical Code. (423A.4.6.4)
- E. **Sterilizer relief valve.** For sterilizer relief valve ventilation requirements, see the California Mechanical Code. (423A.4.6.5)
- F. **Gas Valves.** Installation of gas line hand valves at the connection to the supply cylinders are required to minimize leakage during cylinder change. (423A.4.7)
- G. **Water Installations.** Prior to utilization of newly constructed or altered domestic water piping systems, all affected domestic water piping shall be sterilized using procedures prescribed in AWWA C651-92. (423A.5)