



LOS ANGELES BASIN CHAPTER

INTERNATIONAL CODE COUNCIL

Established 1957
www.icclabc.org

P.O. Box 1099
 Alhambra CA 91802



ADMINISTRATION COMMITTEE MEETING AGENDA

April 23, 2013
10:00 AM – 11:30 AM
 Teleconference Call

FY 2013

1.0 CALL TO ORDER. Meeting was called to order at 10:10 am.

BOARD OF DIRECTORS:

PRESIDENT
 VICTOR CUEVAS, PE
 Code Engineer
 City of Los Angeles, CA

1ST VICE PRESIDENT
 MAZEN DUDAR, PE
 District Engineer
 County of Los Angeles, CA

2ND VICE PRESIDENT
 RON TAKIGUCHI, PE, CBO
 Building Official
 City of Santa Monica, CA

TREASURER
 J. ADDISON SMITH
 CEO
 JAS Pacific, Inc.

SECRETARY
 FOUAD BARAKAT, PE
 Civil Engineer
 County of Los Angeles, CA

COMMITTEES:

ADMINISTRATION CHAIR
 NEVILLE PERIERA, PE, CBO
 Transtech Engineers, Inc.
 TRUONG HUYNH, PE, CBO
 City of Long Beach, CA

DISABLED ACCESS CHAIR
 EWA O'NEAL, PE, CASp
 City of Los Angeles, CA

FIRE-LIFE SAFETY CHAIR
 PAUL ARMSTRONG, PE, CBO
 CSG Consultants, Inc.

GREEN BUILDING CHAIR
 OSAMA YOUNAN, PE
 City of Los Angeles, CA

INSPECTION CHAIR
 AYLA GULCIN ERFIGEN, CBO
 Transtech Engineers, Inc.

STRUCTURAL CO-CHAIRS
 LARRY BRUGGER, SE, CBO
 JAS Pacific, Inc.
 STEVE LAM, SE
 County of Los Angeles, CA

Member	Jurisdiction	Present	Absent
Addison Smith	JAS		
Amir Hamidzadeh	Agoura Hills		
Ali Fattah	San Diego	X	
Ayla Gulcin Erfigen	Transtech		
Charles Russell	VCA Code Group		
Chris Lee	Santa Monica	X	
David Khorram	Orange		
Hadi Tabatabaee	County of Orange	X	
Henry Huang	Bureau Veritas		
Jesse DeAnda	Beverly Hills		
Karyn Beebe	APA		
Mark Campbell	Redondo Beach	X	
Neville Peirera	Transtech	X	
Osama Younan	Los Angeles		
Peter Kim	Los Angeles	X	
Sarkis Nazerian	Pasadena		
Steve Ikkanda	ICC		
Truong Huynh	Long Beach	X	

2.0 APPROVAL OF PREVIOUS MINUTES.

2.1 Meeting Minutes for April 9, 2013 was deferred for approval until next committee meeting.

3.0 COMMUNICATION

3.1 Truong reminded the participants to email either him or Neville in advance if they plan to participate in the meeting.

4.0 EXISTING BUSINESS

4.1 Promote LARUCP



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Truong gave an overview of the goals for promoting the LARUCP amendments. He provided an update on the 3 committees that are working on completing the LARUCP amendments. The committee chairpersons have tentatively agreed to provide training when the amendments are done. The proposal is to have two half day sessions on one day. Part of this would include video record the presentations for later distribution and viewing on the website.

Truong asked if any of the participants knew of someone who is experienced in recording presentation and making a video out of it. Mark indicated he would ask a vendor that does this in Redondo Beach. Neville indicated he might be able to do it. Truong is pursuing a lead with a friend to see if there is interest in doing it.

The discussion continued into whether getting the presenter's consent to being recorded was required and necessary. The general consensus was yes. Neville indicated he might have sample consent release form to use.

Truong reminded the participants that the assignment to provide 1-2 sample survey questions was not completed. He will send an email to remind everyone again.

4.2 Establish Community Project

Truong summarized the previous discussion on the community project. It needs to be a quick one day project, perhaps get donation for supply or material from a local hardware store, and the building official for that city would need to take on the lead project coordinator role.

Truong asked those in attendance if there was any project in their community worth pursuing. Truong said he would check with his code enforcement division to see if there are good candidates. Hadi indicated he would do the same. Truong will send an email to everyone to see if there is any interest in doing a community project in their city.

4.3 Electronic Plan Review. Deferred to the next meeting.

5.0 NEW BUSINESS. None.

6.0 ESTABLISH NEXT MEETING.

6.1 It was agreed that the next teleconference meeting will be held on May 14, 2013 at 10:00 am to 11:30 am.

7.0 ADJOURNMENT. Meeting adjourned at 11:02 am.