



# LOS ANGELES BASIN CHAPTER

## INTERNATIONAL CODE COUNCIL

Established 1957  
[www.icclabc.org](http://www.icclabc.org)

P.O. Box 1855  
Glendale, CA 91209-1855



FY 2011

### BOARD OF DIRECTOR'S BUSINESS MEETING MINUTES

July 27, 2011  
Telephone Conference  
1:00 to 3:00 pm

#### BOARD OF DIRECTORS:

**PRESIDENT**  
NEVILLE PEREIRA, PE, CBO  
Principal Plans Examiner  
City of Pasadena, CA

**VICE PRESIDENT**  
TRUONG HUYNH, PE, CBO  
Acting Supt. of Bldg. & Safety  
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**2nd VICE PRESIDENT**  
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Code Engineer  
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**TREASURER**  
MAZEN DUDAR, PE  
District Engineer  
County of Los Angeles, CA

**SECRETARY**  
RICHARD TEMPLE, CBO  
Building Official  
City of Sierra Madre, CA

#### COMMITTEES:

**ADMINISTRATION CHAIR**  
ADDISON SMITH  
JAS Pacific, Inc.

**DISABLED ACCESS CHAIR**  
EWA O'NEAL, PE  
City of Los Angeles, CA

**FIRE-LIFE SAFETY CHAIR**  
LARRY BRUGGER, SE, CBO  
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**GREEN BUILDING CHAIR**  
OSAMA YOUNAN, PE  
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**INSPECTION CHAIR**  
AYLA GULCIN ERFIGEN  
Transtech, Inc.

**STRUCTURAL CO-CHAIR**  
PHILIP YIN, SE  
City of Long Beach, CA

JONATHAN LAM, PE  
County of Los Angeles, CA

In Attendance; Truong Huynh, Vice President  
Mazen Dudar, Treasurer  
Richard Temple, Secretary  
Victor Cuevas, 2<sup>nd</sup> Vice President  
Absent: Neville Pereira, President

Minutes Submitted By: Richard Temple

#### Agenda Action Items:

- June 2011 Board Meeting Minutes Approved.
- Program for August and September.**  
August 11, 2011: International Accreditation Service will give presentation and The California Sign Association would like an opportunity to present at a future Chapter meeting to explore the benefits of adopting standardized engineering for an on-premises sign program regionally.  
October: Review Code Adoption Process for upcoming FAH; Budget, Banquet, and new Board Member FY12.  
**November: No Chapter Meeting**

#### August Board Meetings:

August 9<sup>th</sup> 1:30-4:30 (Alhambra)  
August 24<sup>th</sup> 12:30-4:00 (Undecided)

- Update: Membership Participation in FAH In Phoenix**
  - No one has approached any Board Members expressing interest in attending the FAH in Phoenix. (Hassein has expressed verbal interest but nothing in writing.)
  - The Board wants those sponsored to: Represent the Boards position on items addressed at the FAH. (Item number 5)
  - (Item 5) Update: Code Adoption Action Plan – The members that are sponsored should be willing to approach the podium and speak on our behalf.



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- Mazen will talk to the Orange Chapter and see if they know which items will be presented in Phoenix so we can prepare those who will attend.
- Use this FAH as preparation for the 2015 Code cycle.
- CALBO is interested in the items we will recommend, and if they pick up interest they will try to support us. Keep Raj and George in the loop.
- Discuss: Grooming Ambassador to represent LABC at ICC/CALBO conferences- Constant representative so that ICC Committee Panels will see us represented. We want CALBO to represent our interest and this may be the way to accomplish this. Maybe a rotating position: example- Steve Ikkanda who keeps up with code changes. Difficult for those who work for municipalities to get away and a lot of work for one individual because all codes will be involved. This may be something for a committee and not one person. More discussion will be needed.

**4. Update: Scholarship of Honor:**

- ICC has sent out emails inviting members to sign up for Scholarship of Honor and if you qualify they will pay half of the expense to Code Hearings, Chapter will pay the other half.

**5. Recommend Code Adoption plan (Truong)**

- (See Item number 3)
- Osama will be attending the FAH in Phoenix and will be representing the Chapter on the Green issues.

**6. Status Update: Letter of Taxes and DOJ (Mazen)**

- Mr. Parks with Steven Hall & Associates has contacted he DOJ. It appears that we did not file or were late filing when we attempted to change our name in 2007 and owe \$7,350.44 in penalty and fees. This is not resolved but will try to reduce fees and let us know as it progresses. Mazen will follow up and will let us know the amount that this will cost us as the account may have made an error also.

**7. Budget Update (Mazen)**

- **Update on status of \$3,300 owed LABC from Orange Empire Chapter for Banquet in January 2011**
- At the last Chapter Meeting Neville approached Tony (Orange Empire President) and he said that they have mailed the check. It should be in the mailbox.



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**8. Board Position for FY 12 (All)**

- No interest has been shown. Suggested that each member come up with at least one name. Open to the idea of using someone from the outside, not representing a jurisdiction. Addison may still have interest.
- Add to agenda of next Business Meeting.
- Neville to talk to George about the Nominating Committee. (Truong to discuss with Neville)

**9. CEU's for Chapter Training (Truong)**

- Question: Can we as a chapter issue CEU's? It seems this was done in the past even if the instructor is not ICC approved because we are chapter; as long as the hours do not exceed those actually taught?
- Steve Ikkanda is looking into this. The issue is ICC only recognizes preapproved CEU's.
- If we can issue CEU's this will add value to the training of our membership

**10. Permanent Mailing Address – Creating position of Executive Officer**

- Continue– Neville

**11. Update on the Administration Committee's Mini Project (Neville)**

- Continue- Neville

**12. ICC Roster List on Google Website (Neville)**

- Continue

**13. Website Banner Renewal (Victor-Mazen)**

- Found some payments that are now expired.
- Suggestion: Offer multiple year renewal. Pay for two years and get two years free.

**14. Invoice Reminders to Members (Neville)**

- Continue

**15. Membership Drive (Neville)**

- Continue

**16. CALBO-ABM: Requesting contribution of \$5,000 and to host a Hospitality Suite or other event**

- Concerns expressed over the amount of money that would be used for this event. Factor in: Hospitality Suite, drinks, snacks, etc. The cost could approach \$8,000.
- Suggestion: Help with snacks, drinks or give a donation. We have given support in the past, but money is tighter and we



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want to make sure we get something of substance from CALBO.

- Find out the cost of Hospitality Suite or snacks and drinks and contribute towards this.
- Can use the \$5,000 to encourage CALBO to dedicate someone to represent us at ICC Conference.
- Ask CALBO to give us tickets to the EDUCATION WEEK in Ontario.

17. Green Committee's Draft of Standardized Solar Photovoltaic Plan:

- Osama Younan went to the State and talked to the State DSA, HCD and State Fire Marshall and they feel it should be the State's policy.
- 2<sup>nd</sup> week in November: Half-day training on Solar PV. (1) One part on Industry. (2) Formal training on how the plan works and (3) Bill Brooks go through exercises so plan checkers and inspectors know what they are looking for. The cost has not been discussed.
- New State and Federal incentives should roll out in October 2011

18. **Approved Item:**

19. Board approved that there will be no Chapter Meeting in November.
20. Board approved the 2<sup>nd</sup> week in November for Training on the Standard Solar PV Plan.

18. **Carried over to July Board Meeting:**

- a) Grooming an "Ambassador" to represent the LABC at ICC Conferences. Will this be handled by committee or by an individual?
- b), c) d) Approval needed for Nominating Committee Rules (See item number 7.)
- b) Administration Committee can discuss the Building Department Organization, Fee Schedules and Fee Studies.
- d) JAS Pacific and other Education Flyers, should it go to our members?
- e) Membership Participation in FAH In Phoenix- Anyone ask to be added?
- f) Recommend Code Adoption plan (Truong)
- g) Update: Letter on Taxes and DOJ (Neville-Mazen)
- h) Board Position for FY 12 – Any interest shown?
- i) Permanent Mailing Address
- j) Website Banner Renewal- Multi year renewal approval
- k) Invoice Reminders to Members
- l) How much will we give to CALBO for ABM?
- m) Update: CEU's for training
- n) Solar PV Training in November