



LOS ANGELES BASIN CHAPTER

INTERNATIONAL CODE COUNCIL

Established 1957
www.icclabc.org

P.O. Box 1855
 Glendale, CA 91209-1855

MEETING AGENDA

BOARD OF DIRECTORS MEETING

May 26, 2010
2:00 p.m to 5:00 p.m.

900 S. Fremont,
 Alhambra, CA



FY 2010

BOARD OF DIRECTORS:

PRESIDENT

GEORGE CHAVEZ, CBO
 Assistant Director of
 Community Development
 City of Beverly Hills, CA

VICE PRESIDENT

NEVILLE PEREIRA, PE, CBO
 Principal Plans Examiner
 City of Pasadena, CA

2nd VICE PRESIDENT

TRUONG HUYNH, PE
 Engineering & Development
 Services Officer
 City of Long Beach, CA

TREASURER

VICTOR CUEVAS, PE
 Code Engineer
 City of Los Angeles, CA

SECRETARY

MAZEN DUDAR, PE
 District Engineer
 County of Los Angeles, CA

COMMITTEES:

ADMINISTRATION CHAIR

[NAME]
 [Title]
 City of [Name], CA

DISABLED ACCESS CHAIR

EWA O'NEAL, PE
 Structural Engineering
 Associate IV
 City of Los Angeles, CA

EDUCATION CHAIR

CHON CERVANTES, CBO
 Building Official
 City of Monrovia, CA

FIRE-LIFE SAFETY CHAIR

[NAME]
 [Title]
 City of [Name], CA

GREEN BUILDING CHAIR

RON TAKIGUCHI, PE
 District Engineer
 County of Los Angeles, CA

INSPECTION CHAIR

JESSE DE ANDA
 Building Inspector
 City of Beverly Hills, CA

PUBLIC RELATION CHAIR

ADDISON SMITH
 President
 JAS Pacific Consultant

STRUCTURAL CODE CHAIR

PHILIP YIN
 PLAN CHECK ENGINEER
 City of Long Beach CA

1.0 CALL TO ORDER.

2.0 ROLL CALL ESTABLISHMENT OF A QUORUM. Secretary Mazen Dudar.

Board Member, Title	Jurisdiction	Present	Absent
George Chavez, President	Beverly Hills	X	
Neville Pereira, 1 st Vice President	Pasadena	X	
Truong Huynh, 2 nd Vice President	Long Beach	X	
Victor Cuevas, Treasurer	LA City	X	
Mazen Dudar, Secretary	LA County	X	

3.0 APPROVAL OF PREVIOUS MINUTES. (If available)

4.0 COMMUNICATIONS.

4.1 President Mr. George Chavez.

- Indicated that he has filed the annual report. Mazen has received an email from ICC confirming that the report has been received.

4.2 Vice President, Neville Pereira.

- Mr. Pereira indicated that around 50 people attended the May 13, 2010 chapter meeting.
- The assessor's staff provided a handout and valuable information to the attendee.
- 2 Committees met prior to the chapter meeting; Green committee and Life- Safety committee, attendees in later one were only 3 people, so we will blast emails and announce at the chapter meeting to try recruit committee members.



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4.3 2nd Vice President, Truong Huynh.

- IRC and Structural committee have been coordinating the efforts, the amendments from those committees should be ready by July 1, 2010.
- We will need to also start thinking of the correction sheets after July 2010.

4.4 Treasurer, Victor Cuevas.

- We have over 49,000 in funds available to us.
- A meeting has been scheduled with the accountant on June 3, 2010 in Glendale to go over the taxes and associated paperwork.

4.5 Secretary Mazen Dudar

- Will give a Dallas hearing report during the next chapter meeting.
- Will contact Chon Cervantes to coordinate the education week set-up in September
- Will email membership regarding JAS job posting
- Will email committee chairs to join our meeting on June 30, 2010 at Wahib's restaurant in Alhambra.

5.0 COMMITTEE STATUS AND REPORTS

- **Discussion of committee activities.**

The board unanimously agreed to invite all the committee chairs to the next board meeting on June 30. The meeting will include a lunch and will cover an update of all critical committee activities.

- **Soliciting committee members for Life- Safety committee.**

The board agreed to send a mailer to all membership soliciting new members for the Life- Safety committee. Furthermore, an announcement will be made during the next chapter meeting to encourage participation.

6.0 EXISTING BUSINESS**6.1 Update on the Code IRC/ Structural committee meeting(s).**

Jonathan Lam and Juan Madrigal joined the board meeting and indicated that their goal is to complete all the IRC amendments by July 1st.



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6.2 Confirmation of June meeting.

Neville indicated that we should try to move the meeting has to the Norwalk complex. The board agreed; RIO HONDO will be the back up location for the June meeting, in case Norwalk is not available.

6.3 Program for the July meeting.

The meeting is confirmed in the Alhambra room. The proposed agenda for this meeting will be an update from all committee chairs to the membership, and a discussion of the proposed IRC amendment package.

6.4 Program for August meeting.

This meeting will be held in Rio Hondo. Bill Kelley from Marin County will be our speaker. He will have a presentation on "how to maximize your staff's output and and make the best out of your present staffing during hard economic times.

6.5 Training program status.

The training has been moved to the Norwalk complex. Mazen Dudar has been appointed the new education chair liaison and will be working with Chon Cervantes and Russel to coordinate the necessary efforts. The training schedule will be discussed during the next board meeting.

7.0 NEW BUSINESS**7.1 Nomination committee reports :**

Will be discussed next meeting

7.2 Annual report filing with ICC.

Report has been filed by Mazen as well as George, ICC has confirmed receipt of it and has emailed Mazen Dudar..

7.3 Pursuing chapter award- report filing with ICC.

It was agreed that President George Chavez will draft a letter to ICC to pursue the chapter award for 2010. All board members will be mailing President Chavez bullet points regarding important accomplishments to be included in the letter to ICC. The board's input is due no later than 6/1/2010.

8.0 ESTABLISH NEXT MEETING TIME AND LOCATION.

Next meeting will be held on June 30, starting at 11:45, at Wahib's restaurant in Alhambra. Committee chairs will be invited to this meeting.

9.0 ADJOURNMENT.

Meeting was adjourned at 5:00 PM



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