



**CITY OF [NAME OF CITY]**  
 Department of [NAME OF DEPARTMENT]  
 [NAME OF DIVISION OR BUREAU]  
**SUPPLEMENTAL ACCESSIBILITY NO. 2**  
**PLAN REVIEW CHECKLIST**



**A. GROUP A OCCUPANCIES**

NOTE: In all assembly places where seating is provided, there shall be spaces for persons using wheelchair and semi ambulant persons. (1104B.3.1)

NOTE: Wheelchair areas shall be an integral part of any fixed seating plan, and shall be accessible from the main lobby or from a primary entrance. (1104B.3.5 & 1104B.3.2)

1. Provide \_\_\_\_\_ seats/spaces for persons using wheelchairs. (1104B.3, Table 11B-1)

WHEELCHAIR SEATING SPACES	
SEATING CAPACITY	NO. OF WHEELCHAIR SEATING SPACES
4 to 25	1
26 to 50	2
51 to 300	4
301 to 500	6
501 & over	6 plus 1 additional for each total seating capacity increase of 100

2. 1%, but not less than one, of all fixed seats shall be aisle seats with no armrests on the aisle side, or removable or folding armrests on the aisle side. Each such seat shall be identified by a sign or marker. Signage notifying patrons of the availability of such seats shall be posted at the ticket office. (1104B.3.4.1)
3. When the seating capacity exceeds 300, wheelchair spaces shall be provided in more than one location. In addition, accessible seating or accommodations in places of public amusement and resort, including theaters, concert halls and stadiums, but not including hotels and motels, shall be provided in a variety of locations so as to provide persons with disabilities a choice of admission prices otherwise available to members of the general public. (1104B.3.3 & 1104B.3.5)
4. At least one companion fixed seat shall be provided next to each wheelchair seating area. (1104B.3.5)
5. Each wheelchair area shall adjoin an accessible route that shall also serve as a means of egress in case of emergency. (1104B.3.5)
6. Each wheelchair location shall be level and provide a minimum clear floor or ground space of 33" in width and 60" in depth for side access, or 48" in depth for

front or rear access. (1104B.3.4.3 & 1104B.3.6, Fig. 11B-15)

7. In any fixed seating area, readily removable seats may be installed in wheelchair spaces when such spaces are not being used to accommodate wheelchair users. (1104B.3.7)
8. In addition to spaces provided for wheelchair users as noted in Sections 1104B.3.4 through 1104B.3.7, provide \_\_\_\_\_ seats for semi-ambulant individuals (at least 1% of the total seating but no fewer than two) which provide at least 24" clear leg space between the front of the seat to the nearest obstruction or to the back of the seat immediately in front. (1104B.3.8)
9. An accessible route shall connect wheelchair-seating locations with performing areas, including stages, arena floors, dressing rooms, locker rooms, and other spaces used by performers. (1104B.3.10)
10. 10. Stages, enclosed and unenclosed platforms, and Orchestra pits shall be made accessible to persons with disabilities. (1104B.3.11)
11. Customer and employee sides of ticket booths and of concession and refreshment sales facilities shall be made accessible to persons with disabilities. (1104B.3.12)
12. Work stations shall be provided with aisles leading to an exit and entryways of 32" in clear width. Every aisle shall be not less than 36" wide if serving only one side, and not less than 44" if serving both sides. (1123B.2, 1133B.6.1 & 1133B.6.2)

**B. STADIUMS, GRANDSTANDS, BLEACHERS, ATHLETIC PAVILIONS, GYMNASIUMS AND MISCELLANEOUS SPORT-RELATED FACILITIES**

1. The customer side of a ticket booth shall be, and employee side may be, accessible to persons with disabilities. (1104B.4.2)
2. Participation areas and clubrooms shall be accessible to person with disabilities. Provide wheelchair access. (1104B.4.3, 1104B.4.3 & 1104B.4.4)
3. Spectator and/or participant sanitary and/or locker facilities shall be accessible to persons with disabilities. (1104B.4.5 & 1115B)

### C. ASSISTIVE-LISTENING SYSTEMS IN ASSEMBLY AREAS

NOTE: Types of Assistive-Listening Systems include, but are not limited to audio-induction loops, radio frequency systems (AM or FM), and infrared transmission. (1104B.2.2)

NOTE: The requirements for Assistive-Listening Systems do not apply to systems used exclusively for paging, or background music, or a combination of these two uses. (1104B.2)

1. Assembly areas, conference rooms and meeting rooms shall be provided with assistive-listening systems for persons with hearing impairments. (1104B.2)
2. Provide personal receivers for people with hearing impairments (at least 4% of the total number of seats but no fewer than two). (1104B.2.1)
3. If the assistive-listening system provided is limited to specific areas or seats, then such areas or seats shall be within a 50' viewing distance of the performing area. (1104B.2.3)
4. A sign, which includes the International Symbol of Access for Hearing loss and wording that states "Assistive-Listening System Available", shall be posted in a prominent place indicating the availability of assistive-listening devices. (1104B.2.4, Fig 11B-14C)
5. Permanently installed assistive-listening systems are required in areas if (1) they accommodate at least 50 persons, or if they have audio-amplification systems, and (2) they have fixed seating. (1104B.2.6)

### D. RELIGIOUS FACILITIES

1. Wheelchair access shall be provided to sanctuary areas, raised platforms, choir rooms, choir lofts, performing areas, and other similar areas. (1104B.6.2 & 1104B.6.2.2)
2. Assembly areas and enclosed and unenclosed platforms and stages in assembly areas shall be made accessible to persons with disabilities. (1104B.6.3)
3. Provide spaces for persons with disabilities at . (1104B.6.2.1 & 1104B.3.1)
4. Classrooms and offices shall have entry doors that conform to the requirements in Section 1008.1 (1104B.6.4)

### E. DINING, BANQUET, AND BAR FACILITIES

NOTE: In existing dining, banquet and bar facilities, when the enforcing agency determines that compliance with this section would create an unreasonable hardship, an exception shall be granted when equivalent facilitation is provided. (1104B.5)

1. All dining areas, loggias, outdoor seating areas, and all areas where functional activity occurs shall be accessible. Provide wheelchair access to . (1104B.5.3)
2. Provide one wheelchair seating space for each 20 seats, with a at least one minimum space per functional area, integrated with general seating to avoid having one area specifically highlighted as the area for persons with disabilities. (1104B.5.4)
3. Access to disabled seating shall be provided with main aisles not less than 36" in clear width. (1104B.5.4)
4. Food service aisles shall be a minimum of 36" of clear width with a preferred width of 42" where passage of stopped wheelchairs by pedestrians is desired. Tray slides shall be mounted no higher than 34" above the floor as shown in Fig. 11B-16. If self-service shelves are provided, at least 50% of each type must be within the reach ranges in Section 1118B.5 and 1118B.6. (1104B.5.5)
5. Self-service tableware, dishware, condiments, and food and beverage display shelves and dispensing devices, when located on tables or counter tops, shall be placed 28" to 34" above the adjacent floor. When a wheelchair parallel approach is provided, these items, shall be placed no higher than 54" above the adjacent floor, where not required to reach over an obstruction, and no higher than 46" above the adjacent floor when required to reach over an obstruction. An obstruction, which a disabled person is required to reach over, shall be no higher than 34" above the adjacent floor with a horizontal reach over the obstruction of no more than 24". Fig. 11B-5C, 11B-5D. (1104B.5.6 Fig 11B-17)
6. Access to food preparation areas shall comply with the provisions for entrance doors and doorways in Section 1008, and aisles in Sections 1014.4 and 1014.4.1. (1104B.5.8)

### F. GROUP E OCCUPANCIES

1. Teaching facility cubicles, study carrels, etc., shall have 5%, but always at least one cubicles or carrel in

- each group (language, dental, audio-visual, typing, drafting, darkrooms, etc.) made accessible to and usable by persons with disabilities in compliance with Sections 1118B, space allowance and reach ranges, & 1122B, fix or built-in seating, tables and counters. (1106B.3)
- Laboratory rooms shall have at least one workstation and at least 5% of all workstations accessible to and usable by persons with disabilities in compliance with Section 1118B, Space Allowance and Reach Ranges, and Section 1122B, Fixed or Built-in Seating, Tables and Counters. (1106B.2)
  - Library general use areas such as those housing card files, book stacks, periodicals, reading and study areas, reference areas, information desks, circulation counters, reserve areas, special facilities or collections, etc., shall be made accessible. (1106B.4.1)
  - Open book stacks (Those available for customer use) shall be on an accessible route complying with section 1114.B.1.2, May be of normal heights and shall have main aisles no less than 44" in clear width and side, range and end aisles no less than 36" in clear width. (1106B.4.2)
  - Reach heights (low and high) at card catalogs and magazine displays, shall be between 15" and 48" for forward approach and between 9" and 54" for side approach with reach over obstruction in accordance with Figure 11B-5C & 11B-5D. (1106B.4.4)
  - Unless an attendant is available to assist persons with disabilities, all book shelving shall be located not more than 54" above the floor. (1106B.4.3)
- G. GROUP H OCCUPANCIES**
- Areas that are used by the public, as customers, clients, visitors or which are potential places of employment shall be accessible. (1108B & 1108B.6)
- H. GROUP I OCCUPANCIES**
- At least one accessible entrance shall be protected from the weather by a canopy or roof overhang. Such entrances shall incorporate a passenger-loading zone. Passenger loading zones shall provide an access aisle at least 60" wide and 20' long adjacent and parallel to the vehicle pull-up space. If there are curbs between the access aisle and the vehicle pull-up space, then a curb ramp complying with Sections 1127B.5 shall be provided. Vehicle standing spaces and access aisles shall be level with surface slopes not exceeding 1:50 (2% slope) in all directions.
- Minimum vertical clearance of 114" at accessible passenger loading zones and along vehicle access routes to such areas from site entrance shall be provided. (1109B.2)
- Long-Term-Care facilities, including skilled nursing facilities, intermediate care facilities, bed and care, and nursing homes shall have at least 50% of patient bedrooms and toilet rooms, and all public use and common use areas, accessible. (1109B.3.1)
  - General purpose hospitals, psychiatric facilities, and detoxification facilities shall have at least 10% of patient bedrooms and toilets, and all public use and common use areas accessible. (1109B.3.2)
  - Hospitals and rehabilitation facilities that specialize in treating conditions that affect mobility, or units within either that specialize in treating conditions that affect mobility shall have all patient bedrooms and toilets and all public use and common use areas accessible. (1109B.3.3)
  - Accessible patient bedrooms shall comply with the following: (1109B.4)
  - Each bedroom shall have a turning space measuring 60" clear in diameter, or a T-shaped space complying with Figure 11B-12. In rooms with two beds, it is preferable that this space be located between beds. (1109B.4.1)
  - Each bedroom shall have a minimum clear floor space of 36" along each side of the bed, and shall provide an accessible route to each side of the bed. (1109B.4.2)
  - Each bedroom shall have an accessible door that complies with Sections 1133B.2 and 1008.1.1. (1109B.4.3)
  - Patient toilet rooms and bathing facilities required to be accessible shall comply with Section 1115B. (1109B.5)
  - Diagnostic and treatment areas and, where applicable, at least one dressing room, sanitary facility, etc., for each unit or suite, shall be made accessible. (1109B.6)
- I. OUTDOOR OCCUPANCIES**
- A minimum of two campsites and no fewer than three campsites for each 100 campsites provided, shall be accessible by a level path or ramp and shall have travel routes with slopes not exceeding 1:12 (8.33 %) to sanitary facilities. Permanent sanitary facilities

