



DRAFT

MEETING MINUTES

MONTHLY BUSINESS MEETING

NOVEMBER 13, 2008

11:30 a.m. to 2:00 p.m.

Stevens Steak and Seafood House
5332 Stevens Place
Los Angeles 90040



BOARD OF DIRECTORS:

PRESIDENT
CRAIG JOHNSON, C.B.O.
Building Official
Culver City, CA

VICE PRESIDENT
ROY ITANI, P.E.
District Engineer
Los Angeles County, CA

2nd VICE PRESIDENT
GEORGE CHAVEZ, C.B.O.
Assistant Director of
Community Development
City of Beverly Hills, CA

TREASURER
NEVILLE PEREIRA, P.E.
Project Manager
City of Glendale, CA

SECRETARY
TRUONG HUYNH, P.E.
Engineering & Development
Services Officer
City of Long Beach, CA

COMMITTEES:

ADMINISTRATION CHAIR
HENRY HUANG, P.E., C.B.O.
Building Official
City of Tustin, CA

DISABLED ACCESS CHAIR
EWA O'NEAL, P.E.
Structural Engineering
Associate IV
City of Los Angeles, CA

FIRE-LIFE SAFETY CHAIR
STUART TOM, P.E., C.B.O.
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STRUCTURAL CODE CHAIR
STEVE LAM, S.E.
Senior Civil Engineer
County of Los Angeles, CA

EDUCATION CHAIR
CHON CERVANTES, C.B.O.
Building Official
City of Monrovia, CA

PUBLIC RELATION CHAIR
ADDISON SMITH
Consultant
JAS Pacific

1.0 CALL TO ORDER. The meeting was called to order by President Craig Johnson at approximately 11:55 a.m.

2.0 ROLL CALL BOARD MEMBERS. President Craig Johnson introduces board members present.

Board Member, Title	Jurisdiction	Present	Absent
Craig Johnson, President	Culver City	Y	
Roy Itani, Vice President	LA County	Y	
George Chavez, 2 nd Vice President	Beverly Hills		Y
Neville Pereira, Treasurer	Glendale	Y	
Truong Huynh, Secretary	Long Beach	Y	

2.1 Past Members. President Craig Johnson asked that past Board or Honorary Members present to introduce themselves: Past Treasurer Steve Ikkanda.

3.0 SELF-INTRODUCTIONS. Self-introduction of approximately 45 members and guests were in attendance commenced.

4.0 APPROVAL OF PREVIOUS MINUTES. President Craig Johnson requested that the general membership review and approve the October 9, 2008 meeting minutes.

- **Motion** by [XX] to approve the meeting minutes.
- **Motion Second** by [XX].
- **Motion** passed unanimously.

5.0 COMMUNICATIONS.

5.1 Vice President Roy Itani. Informed the membership that DSA now has a list of approved CAS'P posted on their website.

5.2 Treasurer Neville Pereira. Informed the membership that approximately \$20,000 will be reimbursed to LA County for a check meant for ICC and not ICC-LABC. The funds remaining in the Chapter will be reduced to approximately \$56,000. Neville announced that he will be starting with Pasadena Building Department next month.



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5.3 **Secretary Truong Huynh.** Informed the membership that he is starting to get emails returned due to outdated addresses. He respectfully asked that the membership please provide him with updates as they occur and to inform other members who may not be at the meeting of this issue.

6.0 COMMITTEE REPORT.

6.1 **Administration.** Henry Huang informed the membership that the committee is currently working on an update to the "When is a Registered Design Professional required" information bulletin. In addition, the committee is working on a white paper to highlight issues related to certification of plan examiner for structural plan check.

6.2 **Disabled Access.** Ewa O'Neal informed the membership of a training she will be providing on the Chapter's behalf on Nov. 19th in the City of Monrovia. Thanks to Chon Cervantes and his jurisdiction for hosting the training site.

6.3 **Public Relation.** Addison Smith informed the membership that the Chapter's Annual Banquet date has been set for **January 10, 2009**. The exactly location and time will be confirmed shortly. Email notification will be sent to the membership informing them of such as well as posting on the Chapter's website. Addison asked that the membership save the date and encourages everyone to participate. The Chapter plan to finance a majority of the cost.

6.4 **Structural.** Steve Lam informed the membership that 3 new information bulletins have been completed and passed on to the Board for distribution. These bulletins addresses the Type V Sheet, design limitation on wood structural shear wall panel, and the distribution of lateral seismic forces.

7.0 **CALBO AND ICC REPORT.** None.

8.0 **EXISTING BUSINESS.** None.

9.0 NEW BUSINESS.

9.1 **New Membership Fees for FY2009.** Truong informed the membership that the fees for FY09 has increased. The new rates are as follows:

- Honorary Members shall not be assessed dues.
- Individual Governmental Member Representatives or Associate Members shall be assessed the sum of one hundred dollars (\$100) for each year for dues.
- Small Group Governmental Member Representatives (up to and including 10 governmental members) shall be assessed the sum of three hundred dollars (\$300) for each year for dues.
- Large Group Governmental Member Representatives (greater than 10 governmental members) shall be assessed the sum of five hundred dollars (\$500) for each year for dues.



9.2 **SB 1473.** This bill provides for the creation of the Building Standards Administration Special Revolving Fund, which is established in the State Treasury. Moneys deposited in this fund will come from a surcharge on both residential and nonresidential building permits. The fee to be collected is at a rate of \$4 per \$100,000 of permit valuation. City may keep 10% for administrative cost. The fee is effective Jan. 1st. Each quarter the fees shall be transmitted to the state.

9.3 **WABO Letter to ICC.** Roy informed the membership that WABO believes there is evidence that special interests influenced the outcome of the residential fire sprinkler amendments adopted in Minneapolis last month. A letter was drafted by WABO and sent to ICC to reiterate their concerns. Without additional information, the Chapter has not established any position on this matter yet.

10.0 **PROGRAM.** The schedule program is “Opening Protective in Rated Wall Assembly” by Catherine Roberts.

11.0 **ESTABLISH NEXT MEETING TIME AND LOCATION.** There will be no scheduled monthly business meeting for December.

12.0 **ANNOUNCEMENTS.** The Chapter’s Annual Banquet is scheduled for January 10, 2009. Location is being finalized.

13.0 **ADJOURNMENT.** Meeting was adjourned at approximately 1:30 p.m.

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