



MINUTES

MONTHLY BUSINESS MEETING

JUNE 12, 2008

11:30 a.m. to 2:00 p.m.

Los Angeles County Building  
900 S. Fremont Ave., Alhambra  
Alhambra Room



BOARD OF DIRECTORS:

PRESIDENT

CRAIG JOHNSON, C.B.O.  
Building Official  
Culver City, CA

VICE PRESIDENT

ROY ITANI, P.E.  
District Engineer  
Los Angeles County, CA

2nd VICE PRESIDENT

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Assistant Director of  
Community Development  
City of Beverly Hills, CA

TREASURER

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Project Manager  
City of Glendale, CA

SECRETARY

TRUONG HUYNH, P.E.  
Engineering & Development  
Services Officer  
City of Long Beach, CA

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HENRY HUANG, P.E., C.B.O.  
Building Official  
City of Tustin, CA

DISABLED ACCESS CHAIR

EWA O'NEAL, P.E.  
Structural Engineering  
Associate IV  
City of Los Angeles, CA

FIRE-LIFE SAFETY CHAIR

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STEVE LAM, S.E.  
Senior Civil Engineer  
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EDUCATION CHAIR

CHON CERVANTES, C.B.O.  
Building Official  
City of Monrovia, CA

1.0 **CALL TO ORDER.** The meeting was called to order by President Craig Johnson at approximately 12:00 p.m.

2.0 **ROLL CALL BOARD MEMBERS.** President Craig Johnson introduces board members present.

Board Member, Title	Jurisdiction	Present	Absent
Craig Johnson, President	Culver City	Y	
Roy Itani, Vice President	LA County	Y	
George Chavez, 2 <sup>nd</sup> Vice President	Beverly Hills	Y	
Neville Pereira, Treasurer	Glendale		Y
Truong Huynh, Secretary	Long Beach	Y	

2.1 **Past Members.** President Craig Johnson asked that past Board or Honorary Members present to introduce themselves: Past President Stuart Tom and past Treasurer Steve Ikkanda were in attendance.

3.0 **SELF-INTRODUCTIONS.** Self-introduction of approximately over 65 members and guests were in attendance commenced.

4.0 **APPROVAL OF PREVIOUS MINUTES.** President Craig Johnson requested that the general membership review and approve the May 8, 2008 meeting minutes.

- **Motion** Stuart Tom / Chon Cervantes second to approve the meeting minutes.
- **Motion** passed unanimously.

5.0 **COMMUNICATIONS.**

5.1 Stuart Tom. As an ongoing part of the monthly chapter meeting, Stuart presented to the membership the next edition of "How well do you know the 2007 CBC?" quiz to test the knowledge of the membership in attendance.



- 5.2 Vice President Roy Itani. Reminded members to confirm attendance so as to assist the Board in ordering the appropriate amount of food for the chapter meeting.
- 5.3 Secretary Truong Huynh. Informed members that handouts for the monthly chapter meeting will be emailed out in an effort to reduce paper printing. All the various plan review checklists will be distributed to the membership in PDF forms. Only paid members will be able to obtain the WORD files. Those not currently members will need to become members in order to obtain these files. They need to contact Neville Pereira, Treasurer.

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**6.0 COMMITTEE REPORT.**

- 6.1 **Structural** – Steve Lam reported that the committee has completed the structural plan review checklist. Next task is to focus on the supplemental checklist for various structural systems. He thanked all the committee members for their time and dedication. The next committee meeting will be held the 2<sup>nd</sup> Thursday of the month, tentatively 2:00 pm, after the Chapter monthly meetings.
- 6.2 **Disabled Access** – Ewa O’Neal reported that the committee has completed updating of the various disabled access checklists. As errors or further updating is warranted, they should be directed to Ewa. She thanked all the committee members for their time and dedication. The next committee meeting has not been scheduled yet. Those wishing to participate should contact her.
- 6.3 **Administration** – Chon Cervantes, on behalf of Henry Huang, reported that the committee completed discussion on the Chapter website update. Next step is to look for a consultant to perform the task and make recommendation to the Board. A fee study is currently underway to compare plan check and permit fees among the various jurisdictions. Some issues on the effectiveness of AB717 were raised and whether or not the committee need to survey other jurisdictions. The next committee meeting will be held the 2<sup>nd</sup> Tuesday of the month, 12 pm, in the City of Downey.
- 6.4 **Inspection** – Paul Christman, on behalf of Dale Wiersma, reported that the committee began discussion on updating and consolidating the special inspection form. Uniformity of the form will make it easier for deputy inspector to develop consistency how they report regardless of which jurisdictions they do their project. Stuart Tom asked if it were possible that any jurisdictions that certify their deputy inspectors provide an active list that can be posted on the chapter’s website.
- 6.5 **Fire-Life Safety** – Stuart Tom reported that the committee has completed its task of updating of the commercial and residential plan review checklist (non-structural provisions). The next committee meeting has not been scheduled yet.



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**7.0 CALBO AND ICC REPORT.**

7.1 ICC. Greg West talked briefly about the various programs offered by ICC. In addition, they are now provided evaluation service for mechanical, electrical, and plumbing products.

7.2 ICC. Dennis McCreary informed the general membership that they can access the I-Codes via the ICC website. Viewing is read only. Public comments regarding future code changes to the I-Codes can be obtained there as well. Announced that Paul Wong, formerly of LA City, is now working part time with ICC.

**8.0 EXISTING BUSINESS.**

8.1 **Changes to Chapter By-Laws.** Craig and Truong gave a brief summary of the proposed changes to the existing bylaws. Concerns raised was non-governmental members not being able to vote under the proposed by-laws. Truong recommended that the membership approve the drafted by-laws with an amendment to allow expand governmental members to include those individuals or agencies, either employed or through contract, that perform building and safety related work on behalf of a governmental member. Proposed changes, if approved, will take affect in FY09. Craig asked for further discussion on the issue. Stuart expressed concern on the voting rights, but agreed that the proposed by-laws be adopted with the recommended change. Further discussion/clarification of the voting rights can be followed at another time.

- **Motion** Stuart Tom / Craig Johnson second to approve the proposed change in the bylaws with the amendment of including non-governmental members engaged in building and safety work on behalf of governmental member.
- **Motion** pass unanimously.

8.2 **Discuss Possible Creation of Social Event Committee.** George Chavez talked briefly about the creation of the social event committee. This committee would focus on activities to improve networking among members. Activities would include the year end Banquet for the installation of new board members as well as awards for the year. Fady Mattar was recommended as the chairperson for this committee. George asked for other volunteers to be part of this committee. A couple of members volunteered.

8.3 **Nomination for Education Committee Chair.** Board of Directors recommends that the Chapter vote to support Chon Cervantes from City of Monrovia as the Chairperson.

- **Motion** Craig Johnson / Steve Ikkanda second to approve the nomination of Chon Cervantes.
- **Motion** pass unanimously.



Chon graciously accepted the nomination and gave a brief speech.

- 8.4 **Change in ASTM Standards for Concrete Testing.** Tim Foster from Spec Testing Laboratory discussed the recent change in practice by the construction industry in testing concrete using 4x6 cylinders in lieu of 6x12 cylinders. This change is due to the use of ASTM C31-06, which is currently not in the 2006 CBC, in lieu of ASTM C31-98. A survey will be sent to the membership to determine if they would permit the use of ASTM C31-06 instead of the code approved ASTM C31-98.

**9.0 NEW BUSINESS.** None.

- 9.1 **SB1608 Accessibility Accreditation.** A member asked if during the next meeting if a discussion could be had regarding the proposed senate bill on requiring certification for accessibility. Due to time constraint, this will be placed on the agenda for next month.

**10.0 PROGRAM.** "Introduction to Chapter 11 and 12 of ASCE 7-05" by Mehran Pourzanjani.

**11.0 ESTABLISH NEXT MEETING TIME AND LOCATION.** Next regular monthly business meeting tentatively scheduled for July 10, 2008 from 11:30 a.m. to 2:00 p.m. at the LA County Building in Alhambra.

**12.0 ANNOUNCEMENTS.** None.

**13.0 ADJOURNMENT.** Meeting was adjourned at approximately 2:20 p.m.

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