



# Los Angeles Basin Chapter

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## International Code Council

Established 1957

[www.icbolabc.org](http://www.icbolabc.org)

### **Board Members Meeting Minutes - April 12, 2007**

**Location:** Los Angeles County Building, 900 South Fremont Avenue, Alhambra

**Call to Order:** The board members meeting was called to order by President of ICC-LABC, Tim McCormick, at approximately 10:40 a.m.

**Board members present:** Hassan Alameddine, county of Los Angeles and chair of training committee was absent due to personal matters, Felipe Segovia, past president, city of Torrance, President, Tim McCormick, City of Santa Monica, Vice President, Craig Johnson, City of Culver City; Treasurer, Steve Ikkanda, City of Los Angeles; Neville Pereira, city of Glendale and chair of technology committee, and Secretary Roy Itani, County of Los Angeles.

Several items were discussed and were resolved as follows:

1. **Training Seminars:** All upcoming training seminars must be tabulated and posted on the website. This will facilitate registration and provide our members enough time to work around their schedule and register ahead of time. Hassan Alameddine to provide the final list to all board members and to be forwarded to Neville Pereira for website posting. Mr. Pereira requested to send documents to his attention saved in PDF format.
2. **Outsource services:** A discussion and a final decision was taken in regard to prepare an RFP to outsource several basin chapter tasks and services excluding the designing and maintaining a new website. Craig Johnson agreed to process and to forward to at least three to five companies including Matt Wheeler and Don Gilbert associates. Neville agreed to provide the board with a list of firms specialized in website design and maintenance.
3. **Chapter Taxes:** Steve Ikkanda discussed the taxes issues and the limited time to file before the deadline. Tim agreed to file an extension and to file at a later time. Also it was agreed to saving tax records for the last five years.
4. **Chapter code committees:** a discussion went on in regard to structuring the various committees and their scope of work to include tackling the upcoming new codes and the local amendments. Four committees were highlighted to include administrative (Tim McCormick), electrical/mechanical, non-structural (Roy Itani), and structural (Steve Ikkanda and Felipe Segovia) committees. Each committee will be assigned a chair from the general membership and at least one board member must sign to one of the committees to represent the Board. Chairs must call for a meeting and commence work prior the next basin chapter general meeting and provide an outline of tasks and goals for each committee to the Board members.

5. **Pool anti-entrapment cover law:** this subject was delegated to the non-structural committee to address this new law including the policy prepared by Amal Sinha, building official of city of Simi Valley, and report back with recommendations to the membership.

**Adjournment:** Approximately at 11:35 a.m.